Project MORE FIES

Coordinators

Pam Berrier is the Project MORE Coordinator . This is her 17th year with the Fostoria School District. She spent the first 15 years of her teaching career teaching third grade at Riley, Field and FIES. She was a Fostoria student from grades kindergarten through tenth grade. She graduated from Hopewell Loudon High School in 1993, from Heidelberg College with her undergraduate degree in 1997, and from BGSU with her Masters in Curriculum and Teaching in 1999. Pam and her husband, who is also a teacher, have two boys in the second and fifth grades.

Jane Stearns, is the Project MORE Assistant. This is her 16th year with the Fostoria School District. Over the years she has worked in all the buildings and has enjoyed helping children of all ages. Jane and her husband live on a farm and have 3 boys.

THANK YOU!!

Thank you very much for the time and effort each and every one of you have put into helping make Project MORE a success. Whether it be working with students, making packets, or various paperwork tasks, everything is appreciated more than we can express. You are truly helping to make a difference.

Routine and Safety

All volunteers must sign in at the attendance office with Mrs. Burnns and walk to the Project MORE classroom. Please go directly to the classroom through the cafeteria for safety reasons. Only staff should be going to get the students out of their classroom unless you have permission.

Please make sure you are aware of the procedures for drills we may have while you are volunteering. Ask if you are not sure.

Parent Report

We are starting to use a new tool to allow parents to understand and see what occurs in our classroom. The Parent Report is a half worksheet that will be filled out when a student finishes a lesson on day 4. Please see Mrs. Berrier or Mrs. Stearns to learn how to fill out the report if your student finishes day 4. Your student will need to take the report home and return it signed by an adult to school the next day. They may take the book home as well to read to the adult. However, both the report and the book should be returned the following day.

Procedures

Please make sure you are dating and writing your initials in the box of the day you are on.

Always ask for help. No question is DUMB!

If your student finishes day 4, place their folder in the red box on the counter. This allows us to have their next book ready.

> "Sometimes I can help my mentor when they are not sure what to do. I love being able to explain to them what step I am on."

You always start with fluency and you only time the student on day 1 and day 4.

When a student is working on a comprehension check, read them the question and help them identify the key words. Allow them to use the book to find the answers. Please fill in the total correct on the lesson plan (*example : 8/10*)

Reading Levels

Each student folder now has a new label on the front of it. It shows the grade level of the book each student is on. It also shows how many words per minute students should be reading at their grade level. Please ask if you need further explanation when you see it.

"To catch the reader's attention, place an interesting sentence or quote from the story here."

Inside Story Headline

This story can fit 75-125 words.

Selecting pictures or graphics is an important part of adding content to your newsletter.

Think about your article and ask yourself if the picture supports or enhances the message you're trying to convey. Avoid selecting images that appear to be out of context.

Microsoft Publisher includes thousands of clip art images from which you can choose and import into your newsletter. There are also several tools you can use to draw shapes and symbols.

Caption describing picture or graphic.

Once you have chosen an image, place it close to the article. Be sure to place the caption of the image near the image.

Organization

This would be a good place to insert a short paragraph about your organization. It might include the purpose of the organization, its mission, founding date, and a brief history. You could also include a brief list of the types of products, services, or programs your organization offers, the geographic area covered (for example, western U.S. or European markets), and a profile of the types of customers or members served.

It would also be useful to include a contact name for readers who want more information about the organization.

Back Page Story Headline

This story can fit 175-225 words.

If your newsletter is folded and mailed, this story will appear on the back. So, it's a good idea to make it easy to read at a glance.

A question and answer session is a good way to quickly capture the attention of readers. You can either compile questions that you've received since the last edition or you can summarize some generic questions that are frequently asked about your organization.

A listing of names and titles of managers in your organization is a good way to give your newsletter a personal touch. If your organization is small, you may want to list the names of all employees.
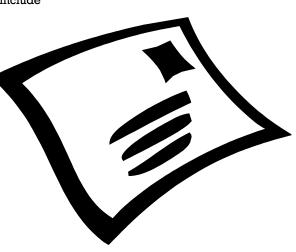
If you have any prices of standard products or services, you can include a listing of those here. You may want to refer your readers to any other forms of communication that you've created for your organization.

You can also use this space to remind readers to mark their calendars for a regular event, such as a breakfast meeting for vendors every third Tuesday of the month, or a biannual charity auction.

If space is available, this is a good place to insert a clip art image or some other graphic.

Caption describing picture or graphic.